

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, January 8, 2019 | 11:30 a.m. | 125 Holmes Street, Frankfort, Kentucky 40601

Board Members Present:

Anne Adcock, DSW, CSW, Acting Chair
Jene Hedden, LCSW
James Haggie, LSW
Margaret Hazlette, LCSW
Megan Hanser, CSW
Jay Miller, CSW, Ph.D. and Lisa Johnson were not able to be in attendance.

Staff Present:

Florence Huffman, Executive Director
Lisa A. Turner, Executive Coordinator
Judy Solomon, Administrative Coordinator
Daniel Beasley, KBSW BSW intern

Guests Present: Brenda Rosen, Executive Director, NASW-KY and Shyan Stivers, NASW-KY Intern

Call to order

Dr. Anne Adcock, CSW presided and called the meeting to order at 11:38 a.m. EST.

Order of Agenda

Approved: A motion was made by Jene Hedden and seconded by James Haggie to amend the agenda and move the VALLO presentation by Rick Johnson, VP KY Science and Technology Corp., to the first agenda item. The motion carried by unanimous voice.

New Business

Veterans Accelerated Learning for Licensed Occupations (VALLO) Grant

Rick Johnson, Vice President of the Kentucky Science and Technology Corporation (KSTC) presented information on the VALLO Grant. KSTC was the only private non-profit to receive this award from the U.S. Department of Labor as part of the ongoing efforts to encourage occupational licensing reform. KSTC will partner with the University of Louisville and KTCTS and others to help Kentucky occupational licensing boards to streamline rules to move veterans into licensure with fewer barriers and obstructions. Mr. Johnson addressed KBSW specifically with the suggestion to reduce the requirement of 200 hours of supervision required for eligibility as an LCSW. Mr. Johnson stated that surrounding states require fewer hours, such as Indiana (96 clinical supervision hours), and these legal requirements create barriers to licensure in Kentucky versus the surrounding states. Discussion indicated that amendments and reform to supervision requirements pose opportunities and challenge. No action was required to be taken by the board.

Consent Agenda (waived)

Approved: A motion was made by Jene Hedden and seconded by Margaret Hazlette to approve the minutes of the November 13, 2018 board meeting. The motion carried by unanimous voice.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – November 1-30, 2018 and December 1-31, 2018

November	53 New Applications (8 LSW; 24 CSW; 21 LCSW)
December	42 New Applications (7 LSW; 14 CSW; 21 LCSW)
November	62 Applications Approved (9 Bachelor's exam; 24 Master's exam; 29 Clinical exam)
December	45 Applications Approved (4 Bachelor's exam; 14 Master's exam; 27 Clinical exam)
November	45 Initial licenses issued (5 LSW; 23 CSW; 17 LCSW)

December 43 Initial licenses issued (1 LSW; 21 CSW; 21 LCSW)

November 93 Online Renewals (6 LSW; 32 CSW; 55 LCSW) / 4 Paper Renewals (1 LSW; 1 CSW; 2 LCSW)
 December 77 Online Renewals (10 LSW; 31 CSW; 36 LCSW) / 1 Paper Renewal (0 LSW; 1 CSW; 0 LCSW)

November 5 Reinstatements (0 LSW; 4 CSW; 1 LCSW)
 December 6 Reinstatements (1 LSW; 3 CSW; 2 LCSW)

November 11 Miscellaneous
 December 5 Miscellaneous

November 6 Temporary permits: 2 nonclinical and 4 clinical
 December 2 Temporary permits: 1 nonclinical and 1 clinical

November 67 Supervision Contracts approved; 29 contracts deferred
 December 53 Supervision Contracts approved; 29 contracts deferred

Education and Outreach / Technology

- The goal is for Online Applications to go live on February 1, 2019. An announcement will be sent to all of the Kentucky Colleges of Social Work in advance of the publication.

Financial Report – Fiscal Year 19

November 1-30, 2018 Revenues and Expenditures

- Sum of Revenues: \$26,995.00
- Sum of Expenditures: \$29,406.01
- Cash Balance: \$434,022.55

December 1-31, 2018 Revenues and Expenditures

- Sum of Revenues: \$22,090.00
- Sum of Expenditures: \$27,990.61
- Cash Balance: \$428,121.94
- Year-to Date Percentage of Expended Budget: 47%

Approved: A motion was made by James Haggie and a second by Jene Hedden to approve board members’ travel and per diem for the January 8, 2019 board meeting and the motion carried by unanimous voice.

Committees

Complaint Committee

Dr. Anne Adcock, CSW; Jene Hedden, LCSW

Approved: A recommendation was made by the committee to file a Notice of Administrative Hearing for case no. 17-06. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Agreed Order with the terms that their license be suspended one year and probated one year on the condition that when the respondent gains employment they shall notify the board in writing and send proof to the board of completion of a 3-hour continuing education course on Ethics and an additional 3-hour continuing education course on billing practices, which shall be in addition to the requirement of 30 hours of continuing education for licensure renewal, for case no. 17-37. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Agreed Order with stipulated findings of facts and stipulated conclusions of law, with terms that the respondent shall not apply for reinstatement for five years and not refer to themselves as an LCSW for case no. 18-02. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-21. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-31. The motion carried by unanimous voice.

Approved: Dr. Jay Miller, CSW and Jene Hedden, CSW, recused themselves as committee members for case no. 18-38. A recommendation was made by the committee to offer an Assurance of Voluntary Compliance to agree that respondent shall maintain appropriate professional boundaries and to confirm that respondent will maintain ongoing discussions with their clinical supervisor addressing ethical professional boundaries for case no. 18-38. The motion was seconded by Margaret Hazlette and carried by unanimous voice.

Approved: A recommendation was made by the committee to open an investigation for case no. 18-41. The motion carried by unanimous voice.

Application Committee

James Haggie, LSW

Approved: A recommendation was made by the committee to approve applicant N.P. to sit for the Master's exam. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to deny the request to approve an application from A.R. to sit for the Bachelor's exam for failure to meet the requirement in KRS 335.090(1) (c) 1; A.R. was approved to sit for the Master's exam. The motion was seconded by Margaret Hazlette. The motion carried by unanimous voice.

Supervision Committee

Margaret Hazlette, LCSW; Megan Hanser CSW

No report for today's meeting.

Old Business

Dr. Anne Adcock, CSW, Acting Chair

Contract for General Legal Services

The Attorney Interview Committee will complete their interviews and have recommendations ready at the next meeting of the board.

ASWB 2018 Delegate Assembly Report (Dr. Anne Adcock, CSW and Florence Huffman)

Ms. Huffman reported that she had attended her last ASWB Board of Directors Meeting. Dr. Adcock reported that the Board Member Exchange Meeting was especially valuable. Members of State Boards had an open round table discussion about their experience with current issues. The members were impressed that KBSW held a board meeting at Morehead State University. Several members of the composite boards shared their experience and their struggles. Also, ASWB is creating a Curricula Committee.

Administrative Regulations

The Temporary Permit regulation, Supervision regulation and Equivalency Review regulation will be reviewed before the sunset review deadline in July 2019. More information will be presented to the board in March. The new attorney will also work on the regulations.

New Business

Dr. Anne Adcock, CSW, Acting Chair

Board Meeting Dates for 2019

The dates for the board meetings for 2019 will be on the second Tuesday of the month and are as follows: February 12; March 12; April 9; May 14; June 11; July 9; August 13; September 10; October 8; November 12; and December 10.

Approved: A motion was made by James Haggie and a second by Jene Hedden to approve the board meeting dates above and to hold the April 9th meeting offsite at the University of Pikeville, Pikeville, Kentucky. The motion carried by unanimous voice.

The board also discussed a possible offsite meeting at Eastern Kentucky University on October 8, 2019.

ASWB New Board Member Training

Board members Jene Hedden, Lisa Johnson, and Megan Hanser will attend the ASWB New Board Member Training in March 2019, to be held in Charleston, SC.

Interstate Compact Conference Report

On December 7, 2018, Ms. Huffman and Molly Bode (former KBSW Intern) attended the Council of State Governments (CSG) meeting in Northern Kentucky, including a day-long seminar on interstate compacts. The council is focused on portability of licensure. Ms. Huffman reported that other Kentucky Boards, including the Board of Nursing, the Board of Physical Therapy, the Board of Pharmacy, and the Board of Medical Licensure, all have adopted interstate compacts by legislative enactment. She reported about possibilities resulting from the two grants awarded to CSG which focus on licensing policy and created a state team.

Telehealth is a growing method of service delivery, with increased focus on licensing issues across the nation. The Mid-Atlantic Telehealth Center Summit will be held March 31 – April 2, 2019. It is offering certification for standardized protocols in methods to improve telehealth systems, technology skills and needs assessments for their patients and communities. Lisa Turner will attend and report to the board.

KBSW Social Media

Board Intern Daniel Beasley gave a presentation describing the advantages of using social media for the Board which would increase awareness and accessibility. He provided examples of other Social Work organizations who have had success using social media. The board discussed creating a Facebook page and YouTube channel, which will be implemented in the near future. Also, Mr. Beasley provided a mock-up for a KBSW brochure for social work students which included information about the licensure process.

Announcement

March is Social Work Month. Also, March 7th is Social Worker Lobby Day for Kentucky; more information is available from the Kentucky Chapter of the National Association of Social Workers.

Adjournment

Approved: A motion was made by Jene Hedden and a second by Margaret Hazlette to adjourn the meeting at 1:40 p.m. The motion carried by unanimous voice.

Respectfully submitted,



Dr. Jay Miller, CSW, Board Chairman